



ADUR & WORTHING
COUNCILS

**Record of Officer
Executive Decision**
Decision Ref No: HMP&I/003/22-23
Date of Decision: 25 May 2022

If you have any questions about this decision please contact Democratic Services on 01903 221006 or email democratic.services@adur-worthing.gov.uk

Record of Decision: HMP&I/003/22-23 Letting of consultancy contract for the Southwick Estate Project

Decision taken by: Head of Major Projects & Investment

Declaration of Disclosable Pecuniary Interests: The Joint Strategic Committee at its meeting on the 7th October 2021, considered a report titled "Southwick Estate Consultation" and made the following officer delegations:

Delegated authority to the Head of Major Projects & Investment to enter into any contracts necessary for the appointments within the allocated budget.

Decision:

To direct award a contract to Quod as viability consultant to formulate and coordinate the options appraisal process as lead consultant including preparing the overall assessment and the Equalities Impact Assessment with development appraisals

The details of the award are commercially sensitive and further details are provided in the exempt information report at Appendix 1.

Key Decision: No

Reason For Decision:

Following approval at Joint Strategic Committee (Oct' 21) to proceed to a preferred option on the Southwick Estate a consultant team is being appointed to provide advice and support to ensure a detailed consultation can be undertaken with the residents at the Southwick Estate.

Quod had previously been appointed through competitive tender to provide initial feasibility advice for the site. To ensure continued value for money for the Council Officers have identified the Fusion 21 framework to help reduce costs and ensure a compliant procurement.

The total fee proposed from event 1 through to preferred option is £118,647 (this also includes £5k for an equalities impact assessment).

Alternative Options Considered:

Whilst other providers are available, Quod have been instrumental in the appraisal work

done to date with their work forming a key part of approvals for the site. Given the work done to date and the clear need for continuity regarding the approach to financial appraisals it was considered that Quod would provide the best value for money for the Council.

As part of this decision Officers compared the originally competitively tendered fees with those of the Fusion 21 framework. The Fusion 21 framework is more competitive, as such Quod have agreed to fix their fees based on this framework. Noting this, I am confident that the Council will achieve value for money.

Other Matters Considered:

Legal Advice and Issues	x	Financial Advice and Issues	x
Sustainability Issues	x	Equality Issues	x
Community Safety Issues	x	Human Rights Issues	x
Reputation	x	Risk Assessment	x
Health & Safety Issues	x		

Consultation:

In coming to this decision consultation was undertaken with the Executive Member for Customer Services.

Further consultation has taken place with internal stakeholders including legal, estates and finance departments.

Background Papers:

- Joint Strategic Committee 7 October 2021 Agenda Item 7 - Southwick Estate Consultation

Call-in: The call-in deadline for this decision will be 5:00pm on 1 June 2022



Signed:

Dated: 10/05/2022

Name: Cian Cronin Ba(Hons) MPlan MBA MRTPI

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